

08/09/2018

NOTICE OF LIBRARY MEETING

This posting is to notify all interested parties of the regular monthly meeting of the City of Filer Public Library Trustee meeting on 08/13/2018 @ 6:30 pm; @ the Filer Public Library building.

All interested parties welcome.

AGENDA

1. Open meeting and declaration of a quorum.
2. Amend agenda if necessary.
3. **Discussion – Action Item:** Minutes of the last meeting (07/09/18).
4. **Discussion – Action Item:** Treasurer’s report.
5. **Non – Action Items:**
 - Director’s report.
 - City Council report.
6. Old Business.
 - **Discussion – Action Items:**
 - Baby Changing Station
 - Monthly Book & Supply Budget for Director of Library
 - Thank you to donators for Summer Reading Program
7. New Business.
 - **Discussion – Action Items:**
 - Re-arrangement of Children’s Section
 - Designation of a Custodian of Records
 - Adoption of a records retention policy

- Patron Complaint Procedure; including investigation procedure
- Clarify time table for library staff to submit to fingerprinting once hired by Library Board and / or Director of Library
- Review Evaluation form for library staff and set up a time table as to when these evaluations should be completed
- Add to library policy a budget amount for emergency equipment and furniture repair or replacement without a library board vote
- Change Reading Room Furniture
- Sprinkler System repair

8. Citizens input.

This section of the agenda is reserved for citizens wishing to address the Library Board regarding Library related issue. In order to ensure adequate public notice, Idaho Law provides that any item requiring action from the Board must be placed on the agenda for an upcoming Library Board meeting, unless there are emergency circumstances. Comments related to future board meetings should be held for that meeting. Persons wishing to speak will have 3 minutes. Comments regarding performance by library employees are inappropriate at this time and should be directed to the Library Board either by subsequent appointment or after tonight's meeting if time permitting. The Library Board does not take any action or make any decisions during public comment.

9. Adjourn meeting

Filer Public Library Board Members:

Chair Person	Donna Lineberry
Treasurer	Brittany Vawser
Secretary	Ann Wilkinson
Board Member	Trent Cline
Board Member	Arline Egbert

